



## ***Farmland Conservation Easement Commission Minutes***

***Jefferson County Courthouse***

***311 S Center Ave, Rm 203***

***Jefferson, WI 53549***

***Monday, January 19, 2015 @ 12:30 pm***

**Members: Margaret Burlingham (Chair), Walt Christensen (Vice Chair), Steve Nass (Secretary), Mariah Hadler, and Blane Poulson.**

**1. Call to Order:**

The monthly meeting was called to order by Margaret Burlingham at 12:30 pm. Committee members Margaret Burlingham (Chair), Walt Christensen (Vice Chair), Steve Nass (Secretary) (@ 12:45), Mariah Hadler, and Blane Poulson were present. Also in attendance were Gerry Kokkonen, Land & Water Conservation Department (LWCD), Kim Liakopoulos, LWCD, and Michelle Staff, Planning & Zoning Department.

**2. Roll Call (Establish a Quorum):**

A quorum was established.

**3. Certification of Compliance with the Open Meetings Law:**

It was determined that the committee was in compliance with the Open Meetings Law.

**4. Review of the January 19, 2015 Agenda:**

The January agenda was reviewed by the committee members. No changes were proposed.

**5. Public Comment:**

There were no comments at this time.

**6. Communications:**

There were no communications at this time.

**7. Review & Approval of the December 8, 2014 Meeting Minutes:**

Mariah Hadler made a motion to approve the December 8, 2014 meeting minutes as written, Margaret Burlingham seconded. Motion carried 4/0.

**8. Discussion and possible action on PACE applications:**

**a. Greg Wilke, Town of Waterloo**

Margaret Burlingham informed the commission that Greg Wilke's father, Gordon Wilke, passed away. Margaret Burlingham asked LWCD to contact Greg Wilke in regard to the status of the estate, ask if Gordon Wilke is still on the title, and acquire proof of a clear title. Margaret Burlingham has submitted the appraisal paperwork to NRCS and it will take some time to go through.

**b. Cliff Haberman, Town of Milford**

Gerry Kokkonen will be in contact with the county surveyor in regard to a legal description of the parcel that Haberman wants removed from the easement paperwork. Margaret Burlingham notified the commission that this will require a reappraisal which will cost \$300.00.

**c. Gary & Mary Ann Kunz Trust, Town of Sumner**

Margaret Burlingham is meeting with the Kunz's today (01/19/15) to discuss their options, get further information for their easement, and try to answer any questions they might have.

**d. Duane Koch, Town of Farmington**

Donated easement. Nothing new at this time.

**e. Timothy Hunn, Town of Aztalan**

Donated easement. Nothing new at this time.

**9. Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements:**

Gerry Kokkonen will work with the county surveyor to map out a footprint of the existing buildings to revise the 2012 footprint.

Gerry Kokkonen will be in contact with the county surveyor in regard to a legal description for the parcel that Haberman wants removed from the easement paperwork.

**10. Planning 2015:**

See attached white board photocopy.

**11. Discussion on future events that the Farmland Conservation Easement Commission would like to participate in and Community Outreach:**

4<sup>th</sup> Grade Farm Tour

**12. Future Meeting:**

February 16, 2015 at 12:30 pm in Room 203.

**13. Suggestions for the Next Agenda:**

Resolution to the state for protection of land in agriculture enterprise areas (AEA), impact fees for annexing land out of urban service areas

**14. Adjournment:**

Steve Nass made a motion to adjourn at 1:43 pm, Walt Christensen seconded. Motion carried 4/0.